Environment Online -
Reference Guide - company selector

27 May 2024

Government of **Western Australia**
Department of **Water and Environmental Regulation**

Summary

The company selector allows you to switch between different entities.

There are two options to select an entity:

- Within the **My environment** dashboard
- Within profile management.

This guide demonstrates the process of switching between different entities.

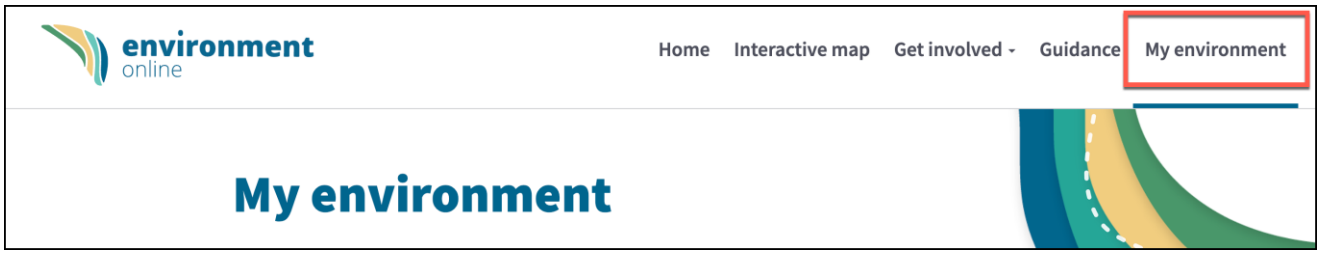
Note: You cannot switch between entities once you have started an application.

Prerequisites

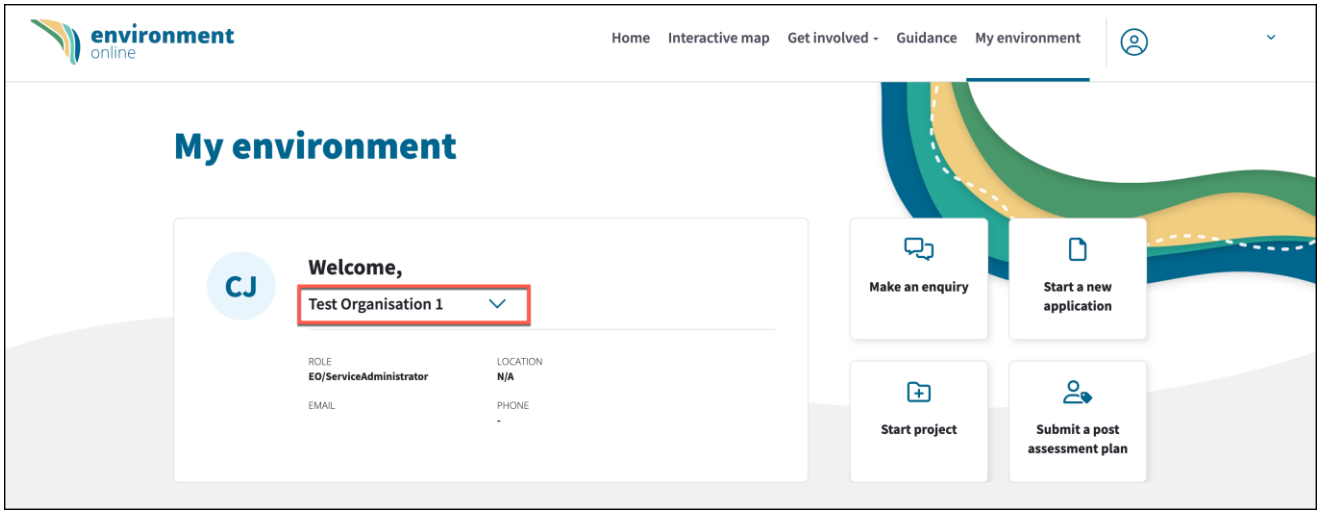
You must be a registered user of Environment Online and logged in to switch between different entities.

My environment company selector

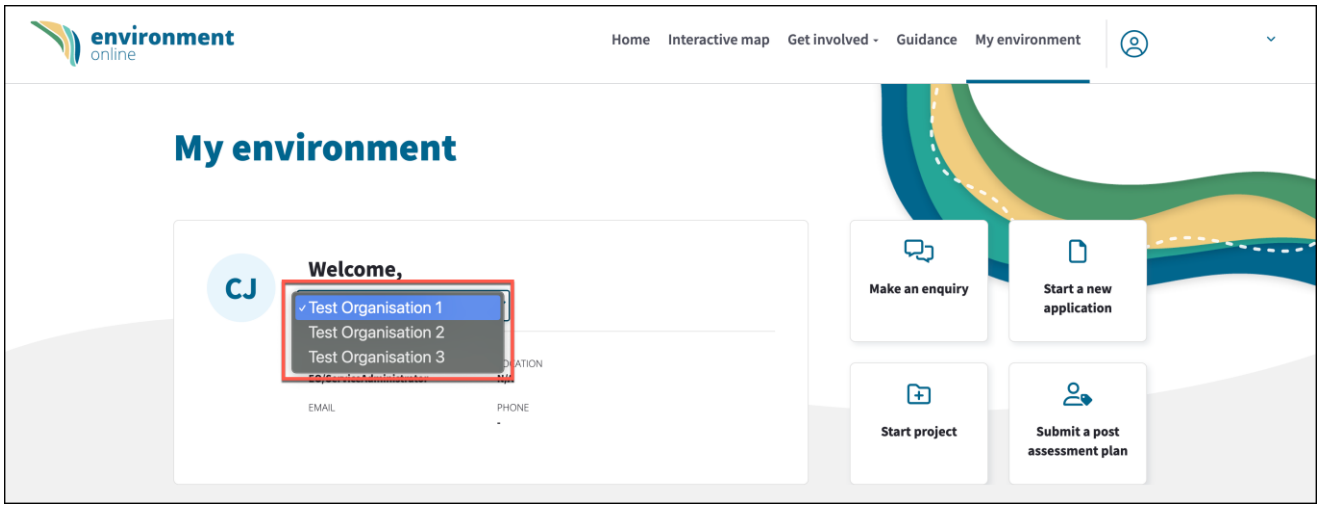
1. Select the **My environment** tab.



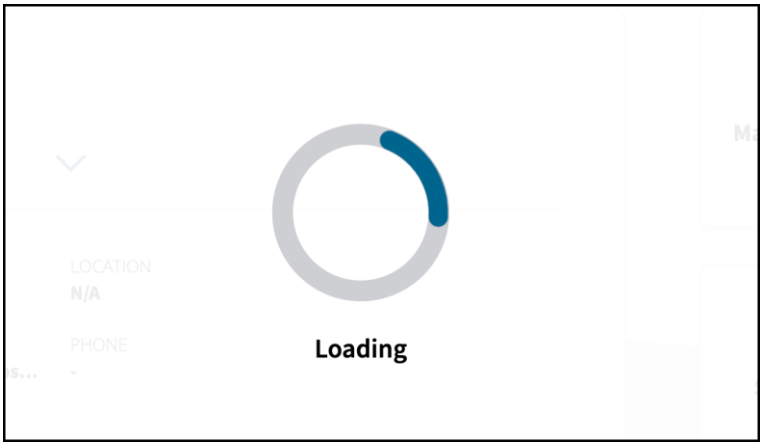
2. Select the **Organisation drop-down menu**.



3. Select the entity you want to switch to.

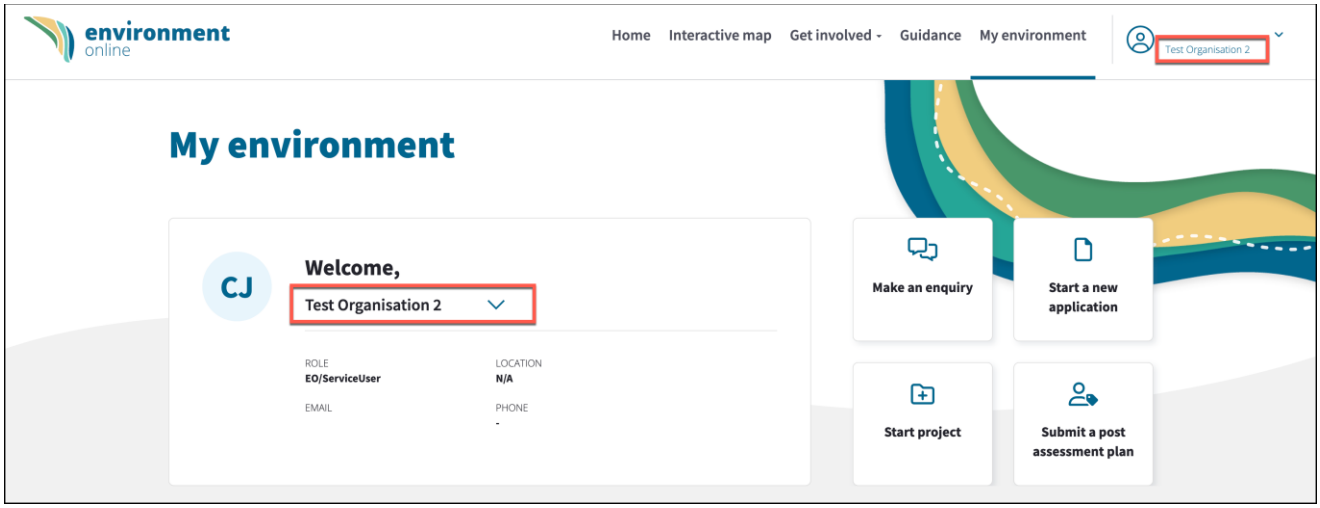


4. Wait for the entity to be switched, indicated by the **Loading** icon.



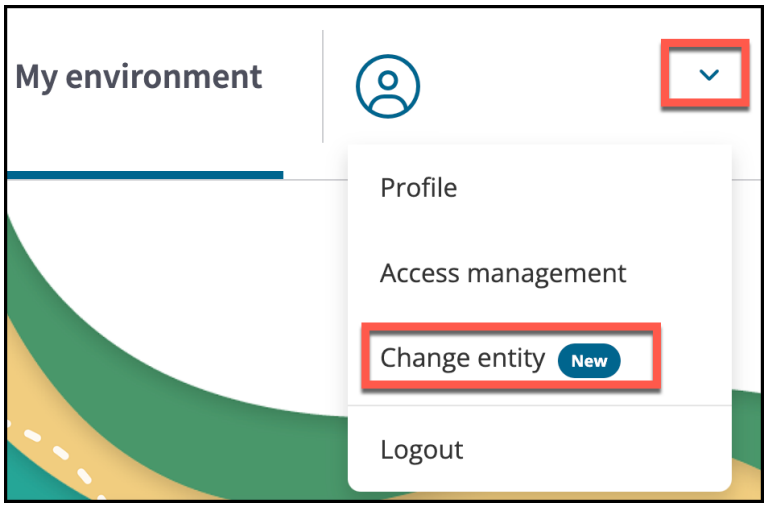
5. The entity will now be switched to the chosen option.

Note: Your entity is displayed in your profile management icon and the **My environment** dashboard.

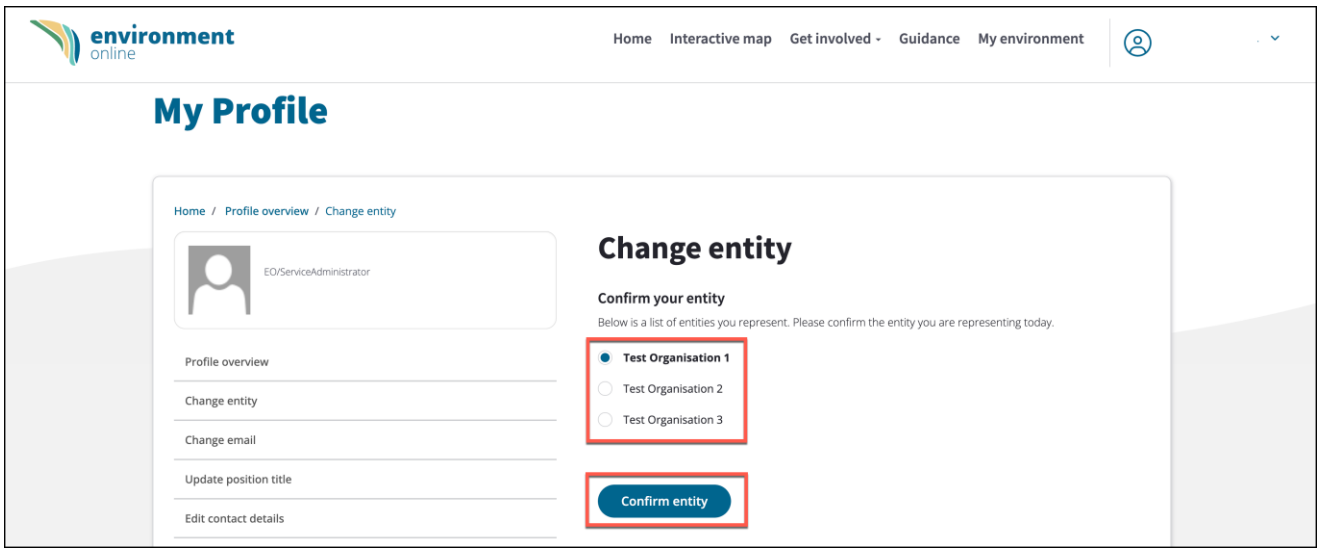


Profile management company selector

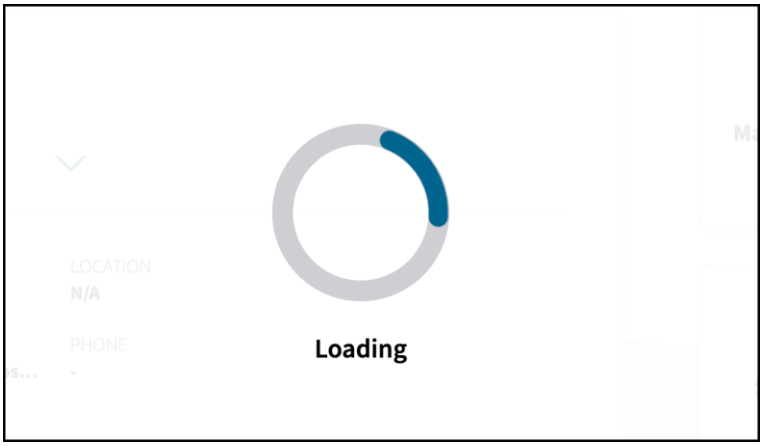
1. Select the **profile management drop-down menu**, then select **Change entity**.

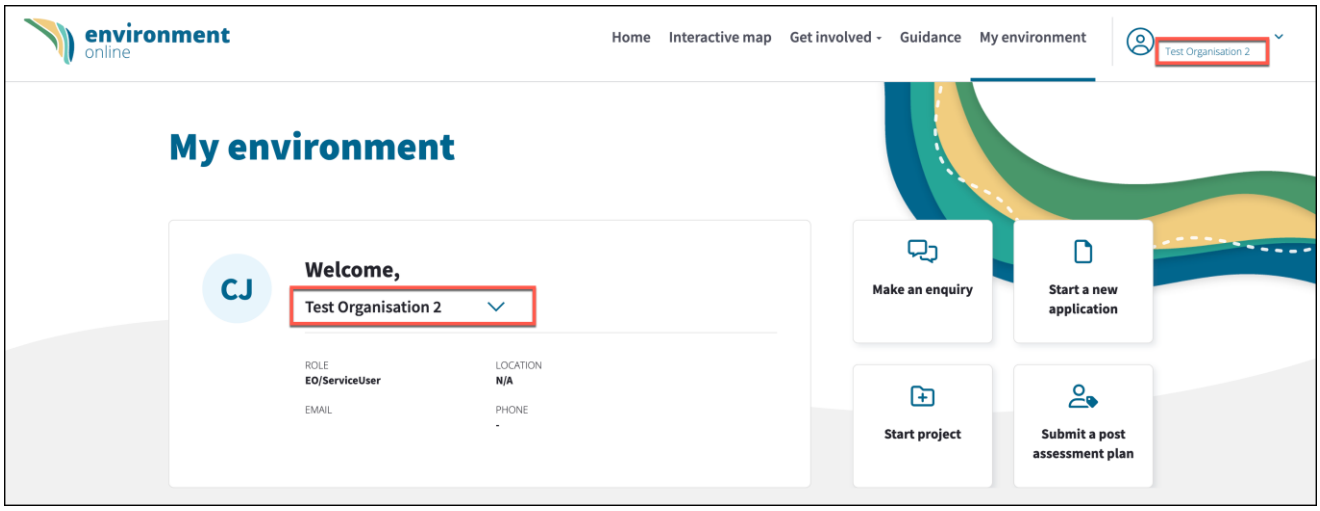


2. Choose the organisation you are switching to, then select **Confirm entity**.



3. Wait for the entity to be switched, indicated by the **Loading** icon.



4. The entity will now be switched to the chosen option.

Note: Your entity is displayed in your profile management icon and the **My environment** dashboard.