

Environment Online

# Reference guide – set up and log in to Environment Online, representing myself using Digital Identity

2020 June 2024



Government of **Western Australia**  
Department of **Water and Environmental Regulation**

## Summary

This reference guide outlines the tasks for people who want to log in to Environment Online, representing themselves, not an entity, using Digital Identity.

The processes within this guide are for individuals who manage their own environmental activities online.

## Digital Identity

The WA Government uses the Australian Government Digital Identity System to verify users for some services, including Environment Online.

Digital Identity is a safe, secure, and convenient way to prove your identity online. MyGovID is a type of digital identity and is the Australian Government's Digital identity app.

Whether you are accessing the platform as yourself or want to represent an entity, you will need to sign in with your myGovID. Instead of creating an email and password account in Environment Online, you will log in with your myGovID.

When you log in, your identity is confirmed through your myGovID. This ensures your information is private and protected. Only a small amount of your data, limited to your name, email address, and date of birth, is used to prove your identity. While your date of birth is shared, it is not stored by Environment Online.

Environment Online does not access any other personal information, such as additional services you use with your myGovID.

## Prerequisites

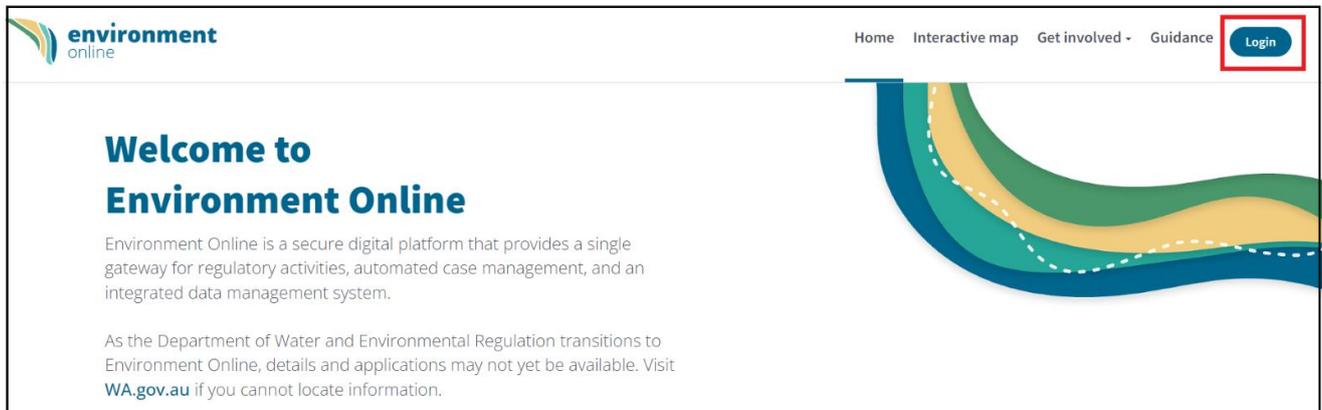
You will require a myGovID profile and the myGovID App to log in to Environment Online.

If you do not have a myGovID – visit the: [How to set up myGovID](#) website to create one.

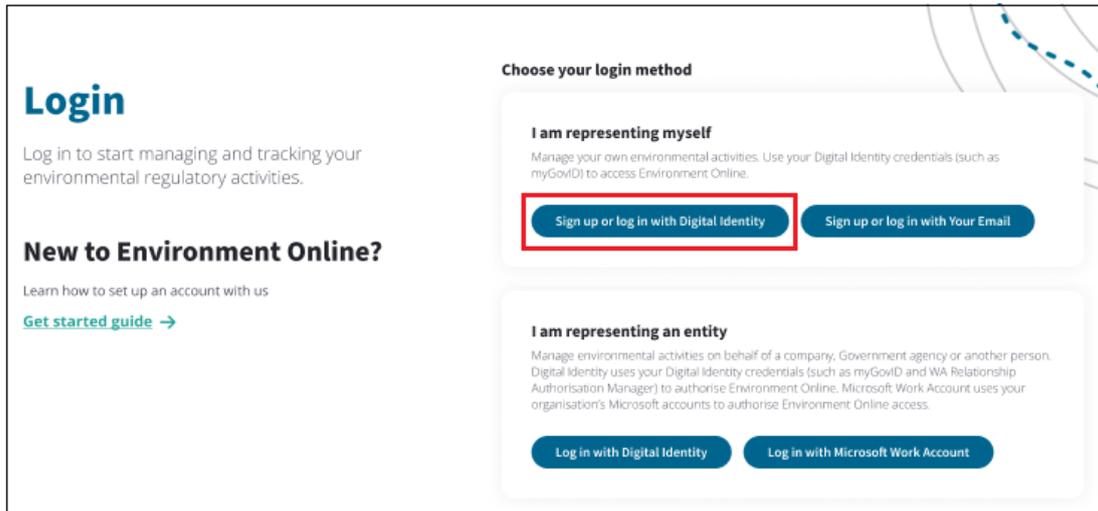
**Note:** When you log into Environment Online, you can update your contact email to be different from the one you use to log in with your myGovID. You can change your contact email in Environment Online anytime; however, you will need to use a dedicated work or personal email address, not a shared email account used by multiple people.

# Log in to Environment Online, representing myself

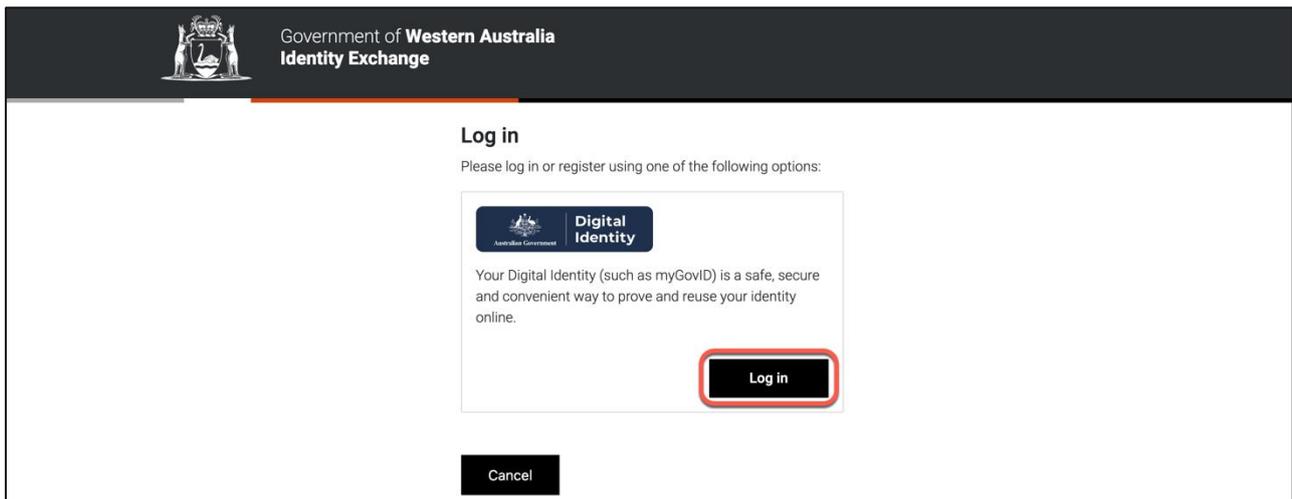
1. Navigate to <https://environmentonline.dwer.wa.gov.au/>
2. Select the **Login** button



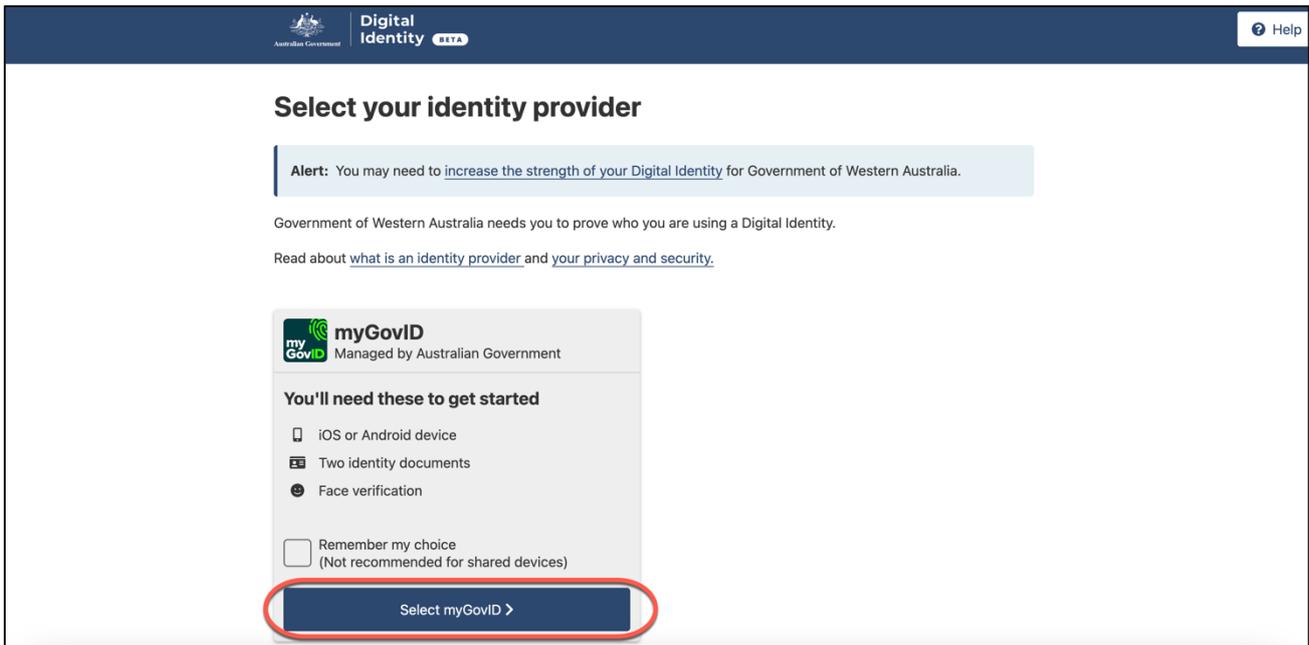
3. Scroll down the page and locate the **Log in with Digital Identity** tile, then select the **Log in** button.



4. On the **Digital Identity** page, select **Log in**.

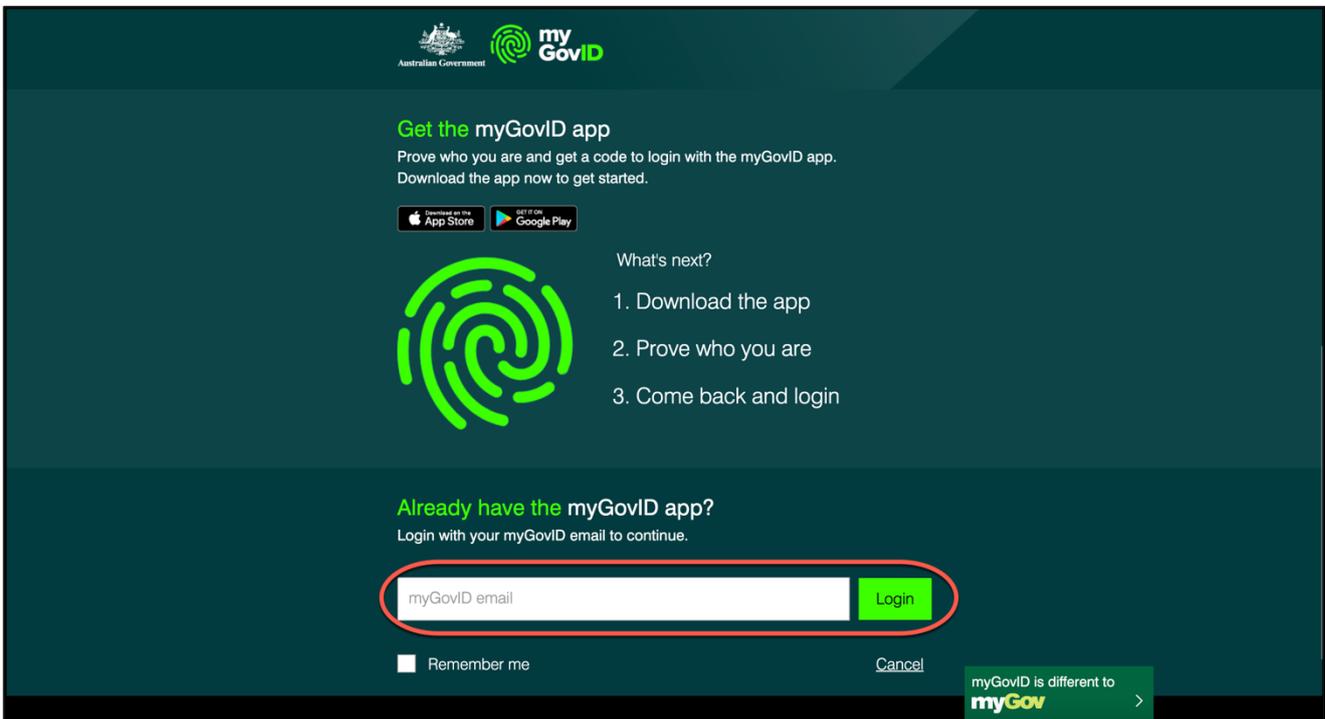


5. On the **Select your identity provide** page, choose **Select myGovID**

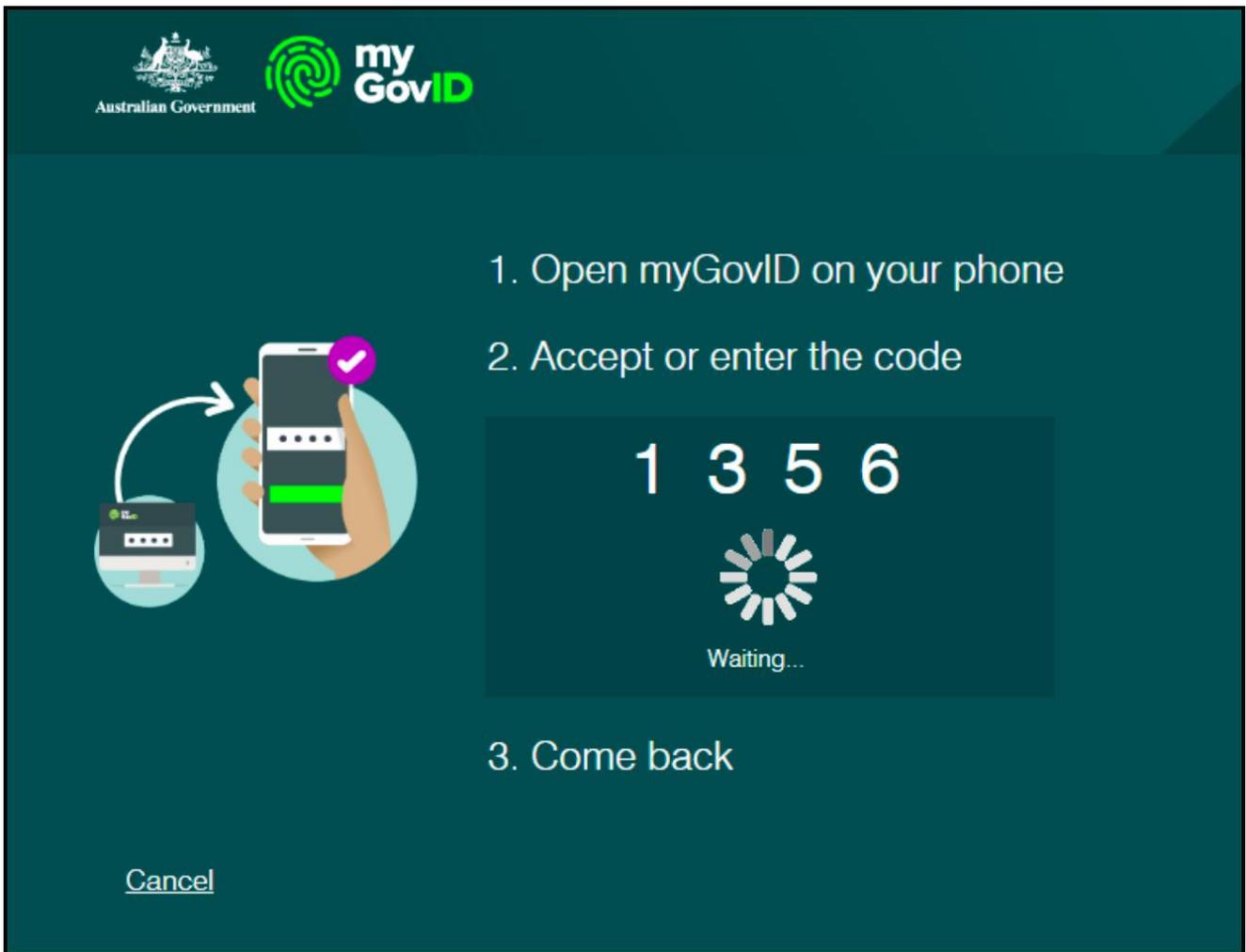


6. On the **myGovID** page, enter your myGovID email address, then select **Login**

**Note:** Open the myGovID App.



7. Enter the code that is displayed in the **myGovID App**



The screenshot shows the myGovID app interface. At the top left, there is the Australian Government logo and the myGovID logo. The main content area contains three numbered steps: 1. Open myGovID on your phone, 2. Accept or enter the code, and 3. Come back. An illustration shows a hand holding a smartphone with a checkmark, and a laptop with a code input field. Below the steps, a dark grey box displays the code '1 3 5 6' and a loading spinner with the text 'Waiting...'. At the bottom left, there is a 'Cancel' link.

Australian Government **myGovID**

1. Open myGovID on your phone
2. Accept or enter the code
3. Come back

[Cancel](#)

1 3 5 6

Waiting...

8. Familiarise yourself with the **Your consent** page, then select **Consent**

**Note:** We need your consent to share your name, date of birth and email obtained from your myGovID with the WA Identity Exchange.  
These are the only details myGovID shares. No other information associated with your myGovID is provided.

**Australian Government** | **Digital Identity**

## Your consent

To continue, you'll need to give your consent to share the following details with **Government of Western Australia**

Find out more about giving [your consent](#).

 Details provided by **myGovID**

### Your details

Family name:

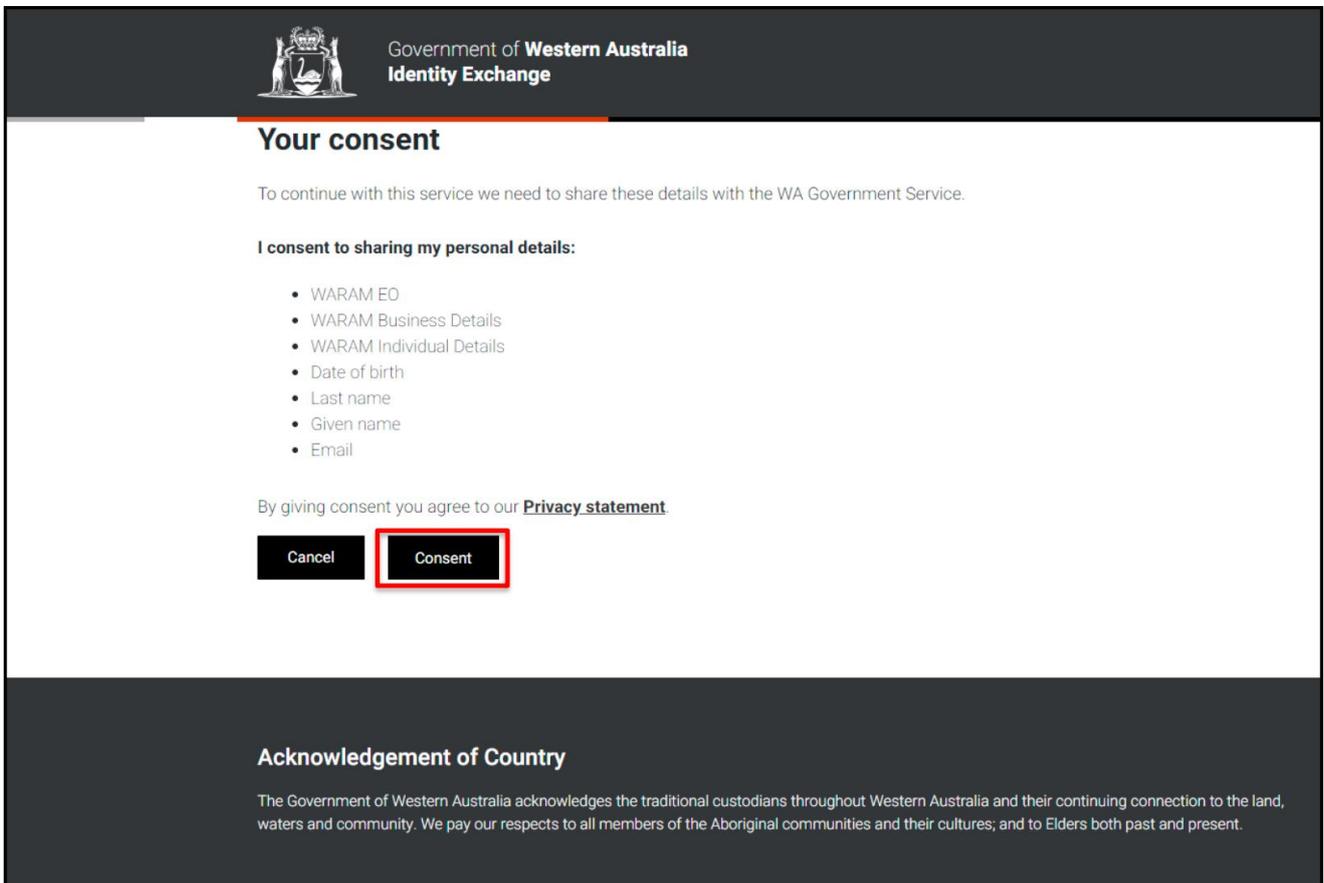
Given name(s):

Date of birth:

Email:

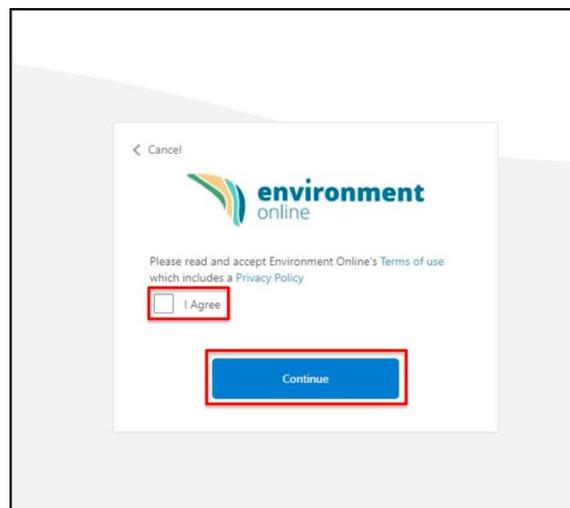
9. Familiarise yourself with the **Your consent** page, then select **Consent**

**Note:** We also need your consent to share your details from the WA Identity Exchange with Environment Online. These are the only details shared with Environment Online.



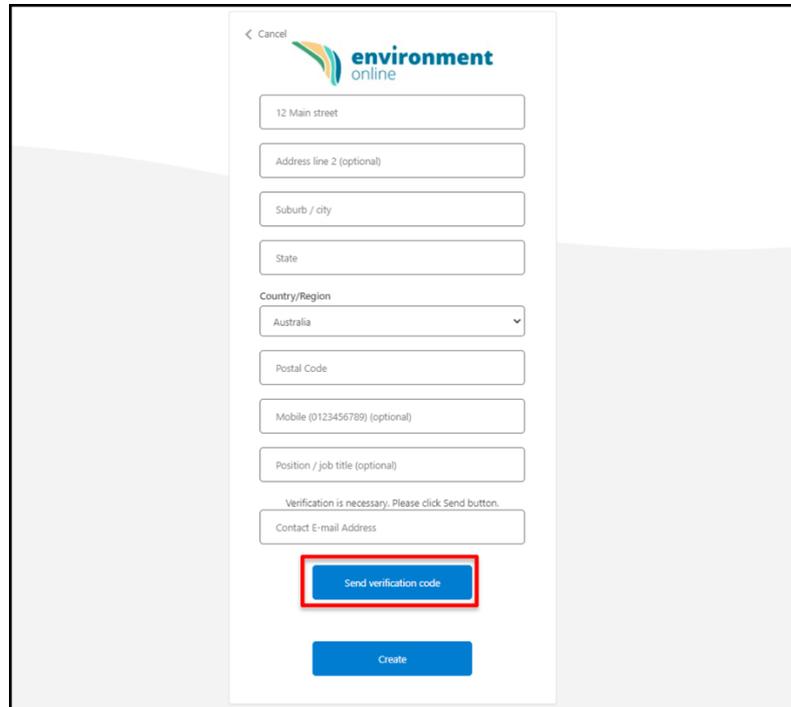
10. Familiarise yourself with the **Terms of use** and **Privacy Policy** page, choose the **I Agree** option, then select **Continue**

**Note:** To use Environment Online, you must accept the terms of use, including the privacy policy.



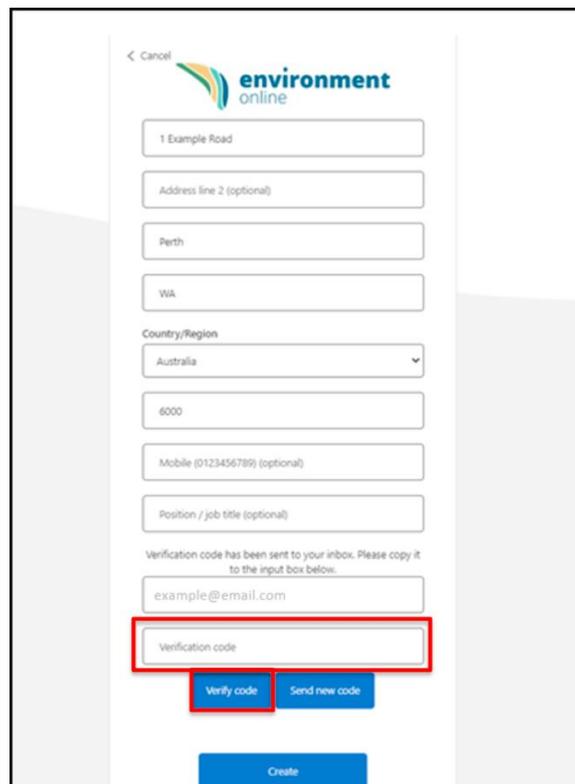
11. Enter your contact details, then select **Send verification code**. An email will be sent to the email address entered in this section.

**Note:** These contact details can differ from those you use to log in to myGovID. We will use these details to contact you.



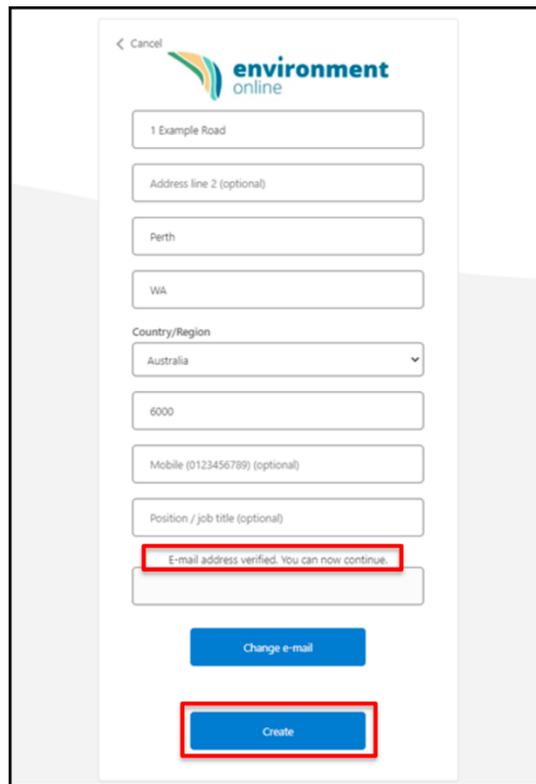
The screenshot shows a mobile application interface for 'environment online'. At the top left is a '<' Cancel button. The logo 'environment online' is at the top right. Below the logo are several input fields: '12 Main street', 'Address line 2 (optional)', 'Suburb / city', 'State', 'Country/Region' (a dropdown menu with 'Australia' selected), 'Postal Code', 'Mobile (0123456789) (optional)', and 'Position / job title (optional)'. Below these fields is a text prompt: 'Verification is necessary. Please click Send button.' followed by a 'Contact E-mail Address' input field containing 'example@email.com'. A blue button labeled 'Send verification code' is highlighted with a red rectangular box. Below it is another blue button labeled 'Create'.

12. Enter the verification code from the email received, then select **Verify code**



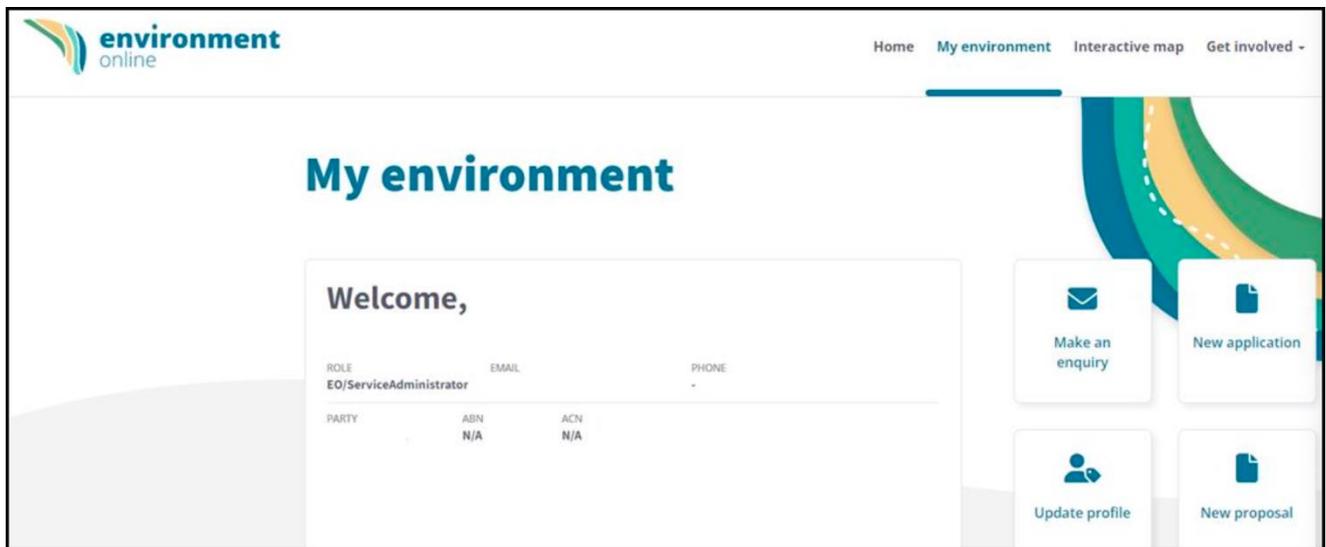
The screenshot shows the same mobile application interface as above, but now for verification. The input fields contain: '1 Example Road', 'Address line 2 (optional)', 'Perth', 'WA', 'Country/Region' (dropdown with 'Australia'), '6000', 'Mobile (0123456789) (optional)', and 'Position / job title (optional)'. Below these is a text prompt: 'Verification code has been sent to your inbox. Please copy it to the input box below.' followed by an input field containing 'example@email.com'. A new input field labeled 'Verification code' is highlighted with a red rectangular box. Below it are two blue buttons: 'Verify code' (highlighted with a red box) and 'Send new code'. At the bottom is a blue 'Create' button.

13. The email address status will change to verified. Select **Create**



The screenshot shows a registration form for Environment Online. The form includes fields for address (1 Example Road), optional address line 2, city (Perth), state (WA), country/region (Australia), and postal code (6000). There are also optional fields for mobile number and position/job title. A red box highlights the message "E-mail address verified. You can now continue." and another red box highlights the "Create" button at the bottom of the form.

14. You will now be logged in to Environment Online.



The screenshot shows the "My environment" dashboard. The user is logged in as "EO/ServiceAdministrator". The dashboard includes a navigation menu (Home, My environment, Interactive map, Get involved -) and a main content area with a "Welcome," message and a table of user details. On the right, there are four action buttons: "Make an enquiry", "New application", "Update profile", and "New proposal".

ROLE	EMAIL	PHONE
EO/ServiceAdministrator		-

PARTY	ABN	ACN
	N/A	N/A

