

Environment Online

Reference guide – Set up and log in to Environment Online, representing myself

14 November 2024



Government of **Western Australia**
Department of **Water and Environmental Regulation**

SUMMARY

This reference guide outlines the tasks for people who want to log in to Environment Online (EO), representing themselves, not an entity.

The processes within this guide are for individuals who manage their own environmental activities online.

Digital Identity

The WA Government uses the Australian Government Digital Identity System to verify users for some services, including Environment Online (EO).

Digital Identity is a safe, secure and convenient way to prove your identity online. MyID is a type of digital identity and is the Australian Government's Digital identity app.

Whether you are accessing EO as yourself or want to represent an entity, you will need to sign in with your myID. Instead of creating an email and password account in EO, you will log in with your myID.

When you log in, EO 'checks' with myID to confirm your identity. This ensures your information is private and protected. Only a small amount of your data is passed to EO to prove your identity. This is limited to your name, email, and date of birth. Whilst your date of birth is shared, it is not stored by EO.

Environment Online does not access any other personal information, such as additional services you use with your myID.

Prerequisites

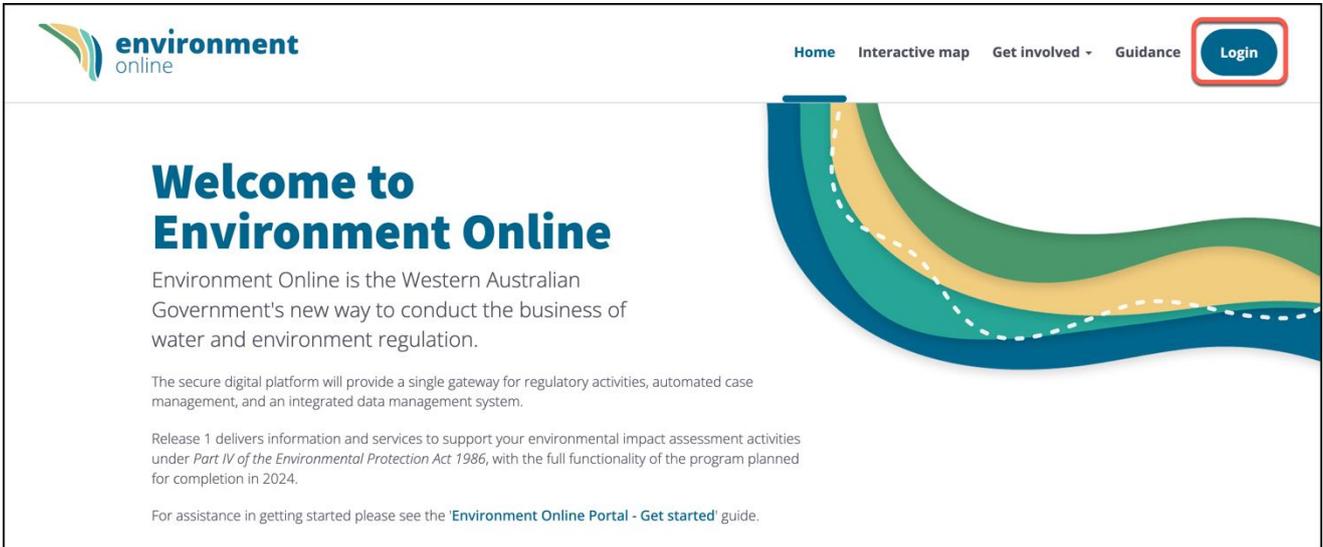
You will require a myID profile and the myID App to log in to Environment Online.

If you do not have a myID – visit the: [How to set up myID](#) website to create one.

Note: When you log into Environment Online, you can update your contact email to be different to the one you use to log in with your myID. You can change your contact email in Environment Online anytime; however, you will need to use a dedicated work or personal email address, not a generic email account used by multiple people.

Log in to Environment Online

1. Navigate to <https://environmentonline.dwer.wa.gov.au/>
2. Select the **Login** button



3. Scroll down the page and locate the **Sign up or login with Digital Identity** tile, then select it.

environment online

Home Interactive map Get involved Guidance Login

NEW New login method available
Microsoft Work Account uses your organisation's Microsoft accounts to authorise Environment Online access. [Learn more about Microsoft Work Account](#)

Login

Log in to start managing and tracking your environmental regulatory activities.

New to Environment Online?

Learn how to set up an account with us
[Get started guide](#) →

Choose your login method

I am representing myself
Manage your own environmental activities. Use your Digital Identity credentials (such as myGovID and WA Relationship Authorisation Manager) to access Environment Online.

[Sign up or log in with Digital Identity](#)

I am representing an entity
Manage environmental activities on behalf of a company, Government agency or another person. Digital Identity uses your Digital Identity credentials (such as myGovID and WA Relationship Authorisation Manager) to authorise Environment Online. Microsoft Work Account uses your organisation's Microsoft accounts to authorise Environment Online access.

[Log in with Digital Identity](#) [Login with your Microsoft Work Account](#)

4. On the **Digital Identity** page, select **Log in**.

Government of Western Australia
Identity Exchange

Log in

Please log in or register using one of the following options:

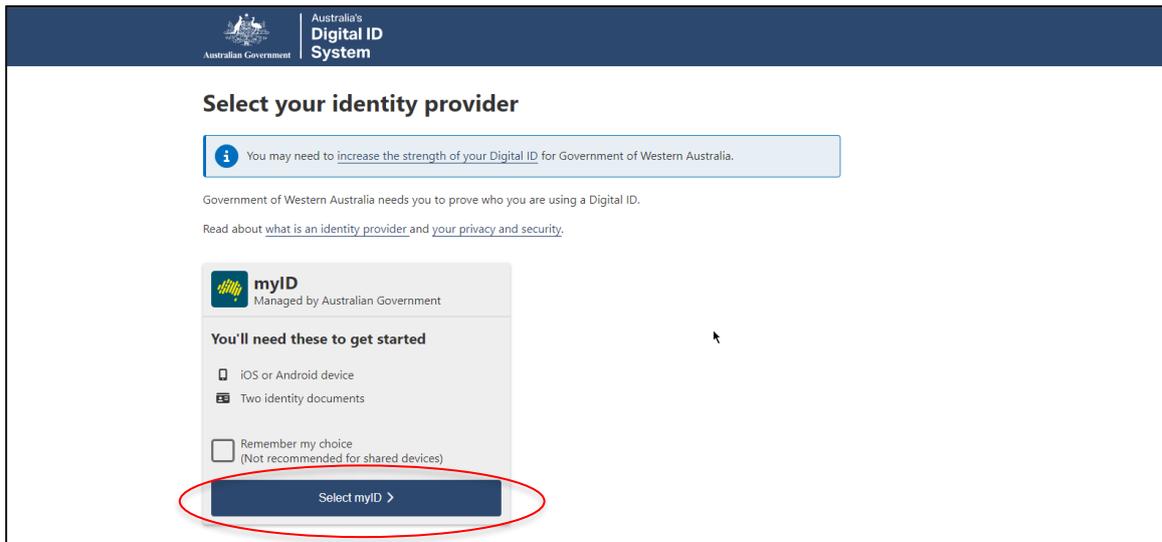
Digital Identity

Your Digital Identity (such as myGovID) is a safe, secure and convenient way to prove and reuse your identity online.

[Log in](#)

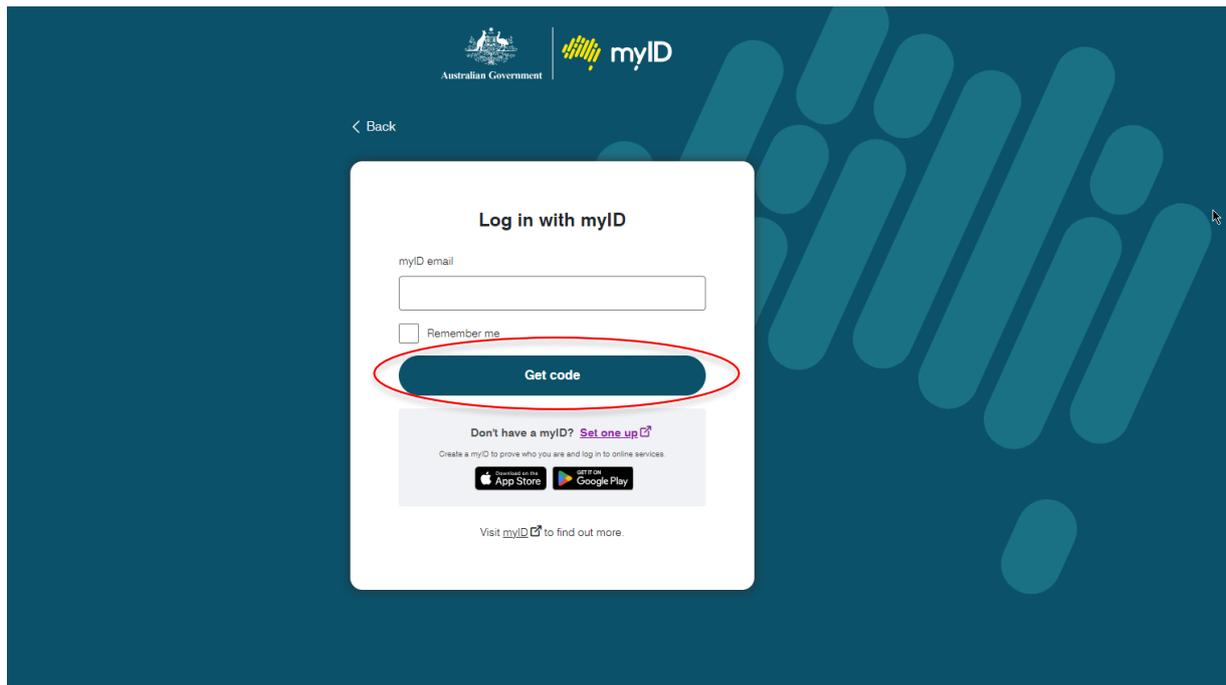
[Cancel](#)

5. On the **Select your identity provider** page, choose **Select myID**



6. On the **Log in with myID** page, enter your **myID email** address, then select **Get code**.

Note: Open the myID App.



7. Enter the code that is displayed in the **myID App**

Log in with myID

1. Open the myID app on your phone.
2. Accept or enter the code.

7 0 8 9

Didn't get a code? Ensure you have entered the email associated with your myID.

3. Come back and log in.

Visit [myID](#) to find out more.

8. Familiarise yourself with the **Your consent** page, then select **Consent**

Note: We need your consent to share your name, date of birth and email obtained from your myID with the WA Identity Exchange.

These are the only details myID shares. No other information associated with your myID is provided.

Your consent

To continue, you will need to give your consent to share details with Environment Online

Your details

Given name

Family name

Date of birth

Email

Remember my consent (optional)

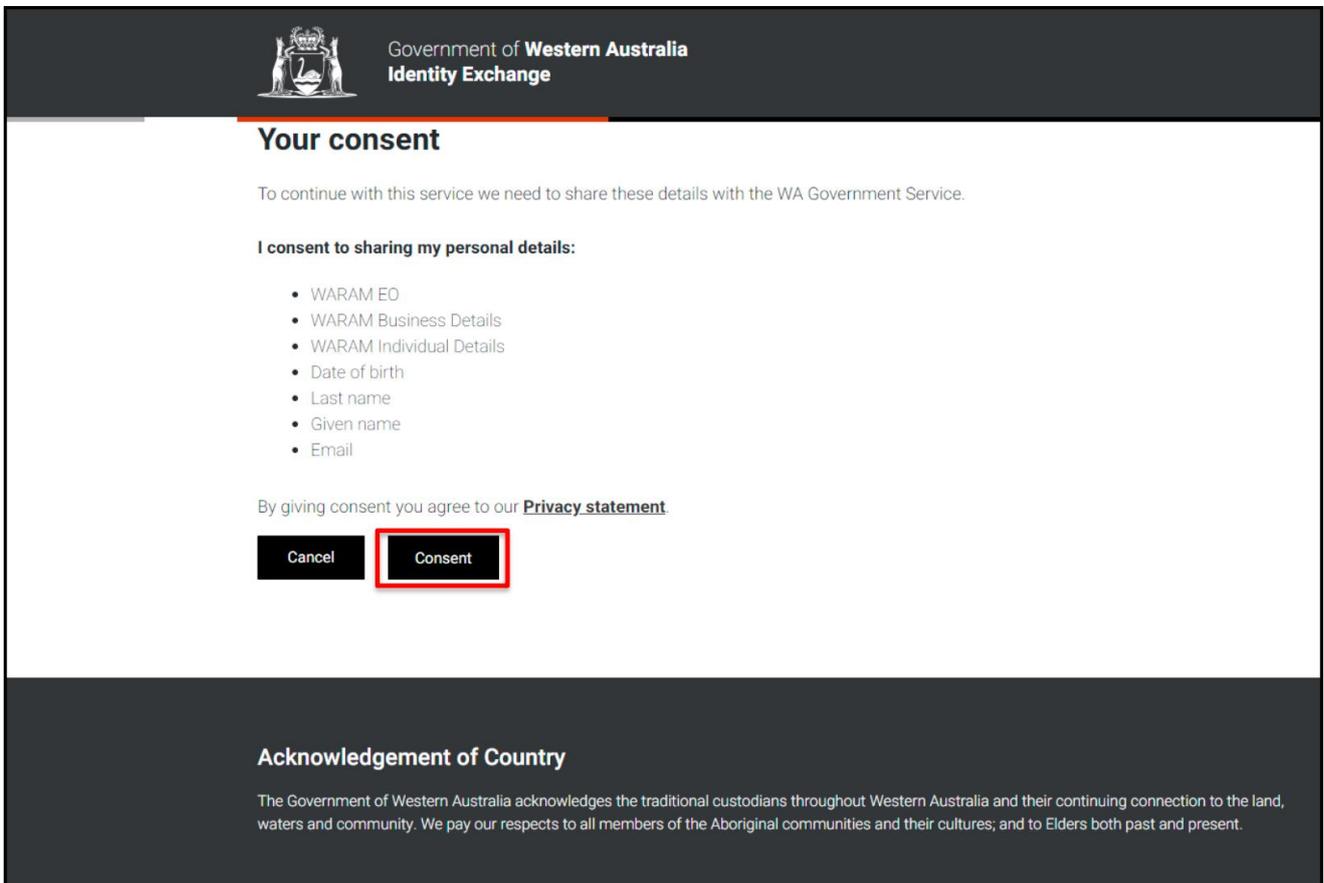
Do you want us to remember your consent to share these details with Environment Online

Yes, and dont ask me again.

By giving consent you agree to our [Privacy statement](#).

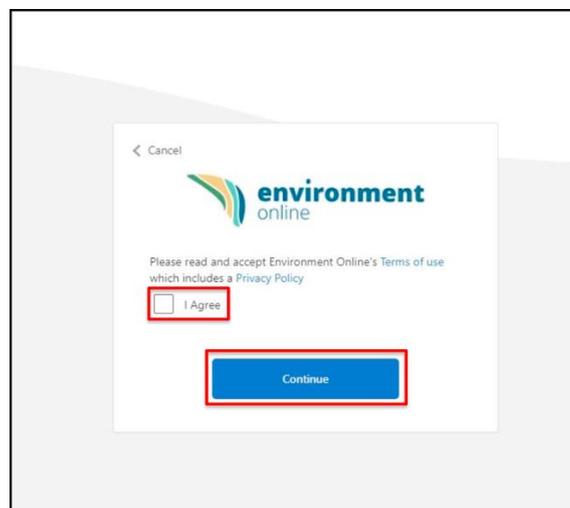
9. Familiarise yourself with the **Your consent** page, then select **Consent**

Note: We also need your consent to share your details from the WA Identity Exchange with Environment Online. These are the only details shared with Environment Online.



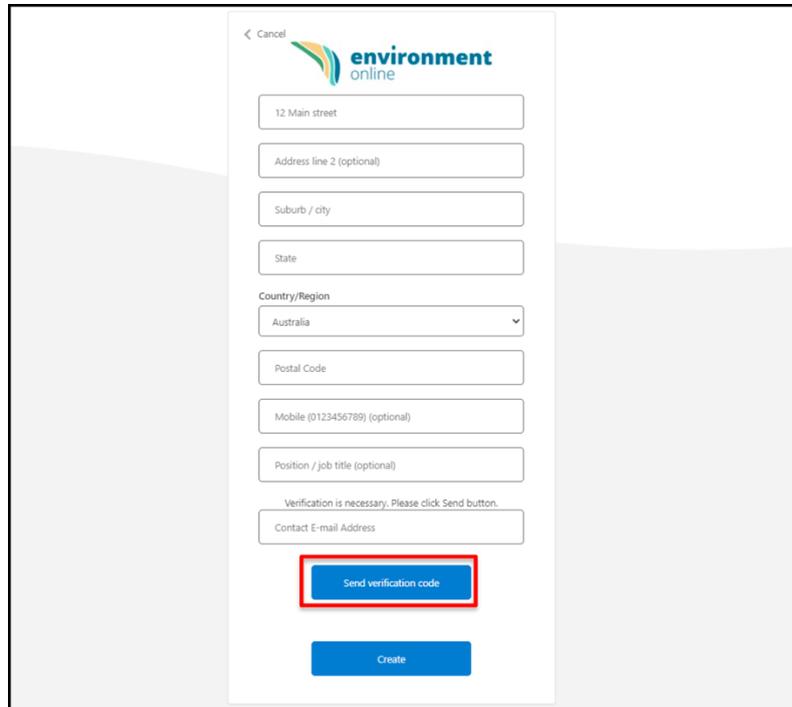
10. Familiarise yourself with the **Terms of use** and **Privacy Policy** page, choose the **I agree** option, then select **Continue**

Note: To use Environment Online, you must accept the **Terms of use**, including the **Privacy Policy**.



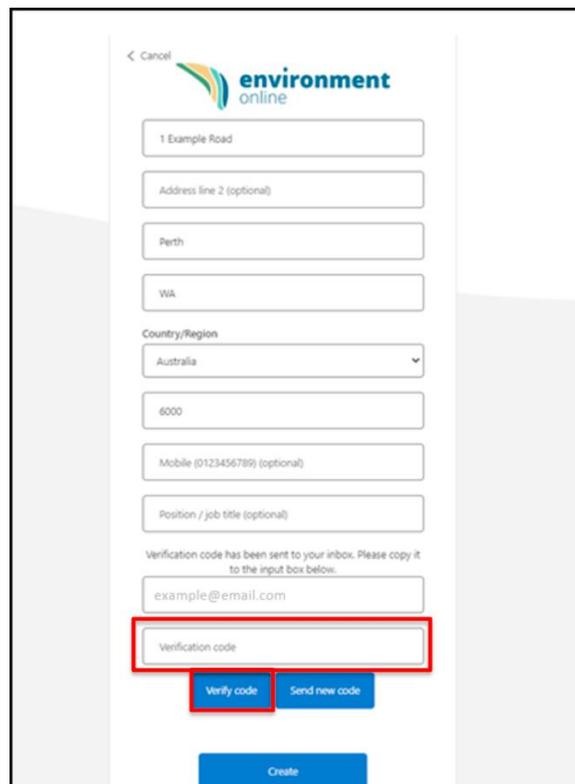
11. Enter your contact details, then select **Send verification code**. An email will be sent to the email address entered in this section

Note: These contact details can differ from those you use to log in to myID. We will use these details to contact you.



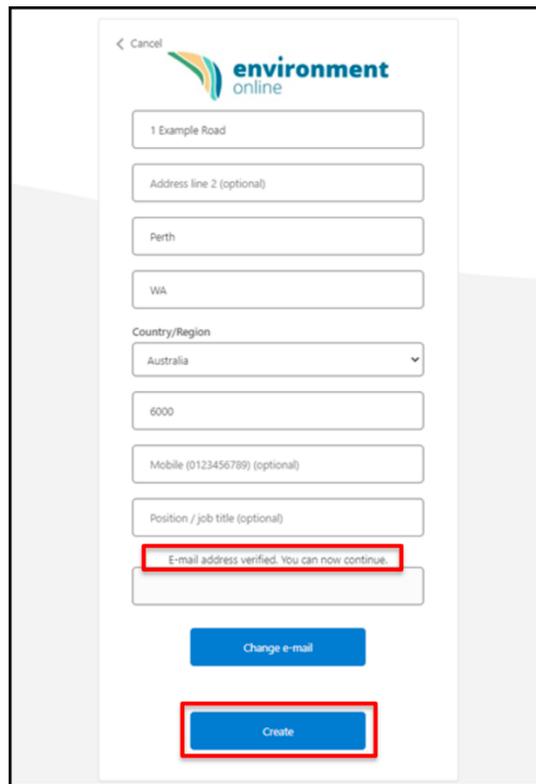
The screenshot shows a mobile application interface for 'environment online'. At the top left is a '< Cancel' button. The logo 'environment online' is at the top right. Below the logo are several input fields: '12 Main street', 'Address line 2 (optional)', 'Suburb / city', 'State', 'Country/Region' (a dropdown menu with 'Australia' selected), 'Postal Code', 'Mobile (0123456789) (optional)', and 'Position / job title (optional)'. Below these fields is a text prompt: 'Verification is necessary. Please click Send button.' and an input field for 'Contact E-mail Address'. A blue button labeled 'Send verification code' is highlighted with a red rectangular box. Below it is another blue button labeled 'Create'.

12. Enter the verification code from the email received, then select **Verify code**



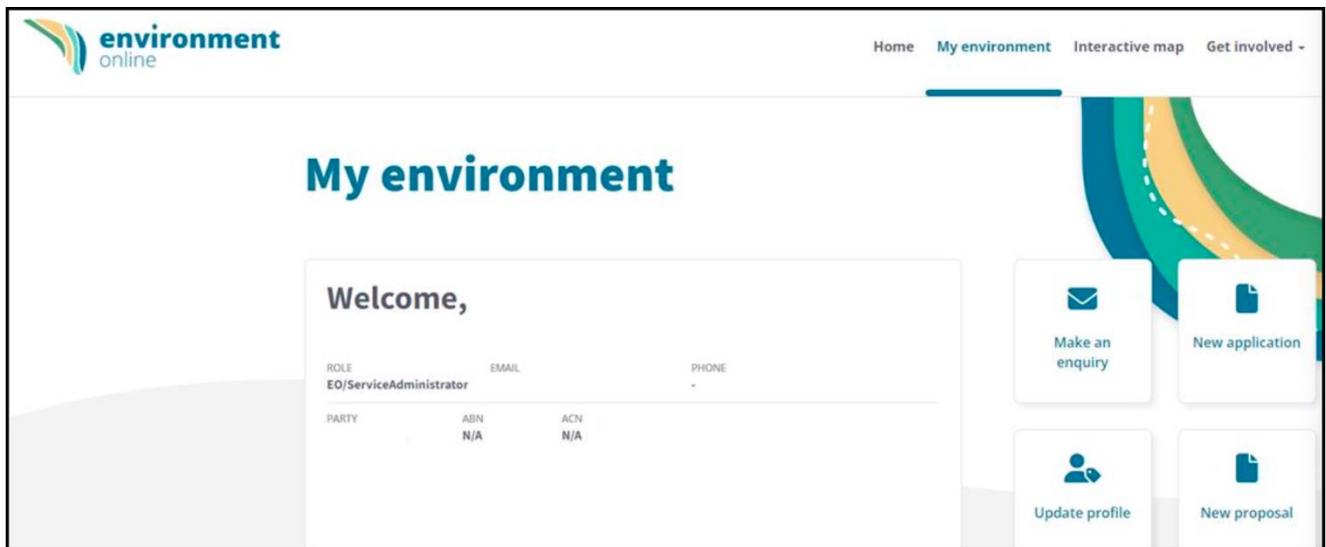
The screenshot shows the same mobile application interface as above, but now it is for verification. The input fields contain example data: '1 Example Road', 'Address line 2 (optional)', 'Perth', 'WA', 'Country/Region' (dropdown with 'Australia'), '6000', 'Mobile (0123456789) (optional)', and 'Position / job title (optional)'. Below these is a text prompt: 'Verification code has been sent to your inbox. Please copy it to the input box below.' and an input field containing 'example@email.com'. A new input field labeled 'Verification code' is highlighted with a red rectangular box. Below it are two blue buttons: 'Verify code' (highlighted with a red box) and 'Send new code'. At the bottom is a blue button labeled 'Create'.

13. The email address status will change to verified. Select **Create**



The screenshot shows a registration form for Environment Online. The form includes fields for address (1 Example Road), optional address line 2, city (Perth), state (WA), country/region (Australia), and postal code (6000). There are also optional fields for mobile and position/job title. A red box highlights the message "E-mail address verified. You can now continue." and another red box highlights the "Create" button at the bottom of the form.

14. You will now be logged in to Environment Online.



The screenshot shows the "My environment" dashboard. The user is logged in as "EO/ServiceAdministrator". The dashboard includes a navigation menu (Home, My environment, Interactive map, Get involved -) and a welcome message. Below the welcome message is a table with user details:

ROLE	EMAIL	PHONE
EO/ServiceAdministrator		-

Below the table is another table with user details:

PARTY	ABN	ACN
	N/A	N/A

On the right side of the dashboard, there are four action buttons: "Make an enquiry", "New application", "Update profile", and "New proposal".



Enter details